

ENERGY & UTILITY CLIENTS

PUBLICLY HELD OIL AND GAS PIPELINE PARTNERSHIP

- Served as Financial Reporting Analyst reporting to the Director of Financial Reporting
- Prepared financial statements, footnotes, management discussion & analysis and related accounting information for external reporting purposes
- Reviewed the Partnership's SEC filings to ensure compliance with SEC regulations and internal quality control standards
- Worked directly with Internal Audit to coordinate internal Sarbanes-Oxley (SOX) compliance verification efforts
- Prepared supporting schedules and memoranda to facilitate the external audit, including account reconciliations, amortization schedules, and technical memos
- Reviewed accounting and non-accounting information supplied for inclusion in the CEO annual report, quarterly press releases, and prospectus
- Prepared monthly financial statements for the Partnership's joint venture and provided a detailed fluctuation analysis of the results

INDEPENDENT POWER PRODUCER

- Prepared financial statements including balance sheet, income statement, member's equity and statement of cash flows
- Assisted with cash flow and intercompany projects
- Reviewed monthly Sarbanes-Oxley documentation
- Prepared and analyzed responses to auditor requests
- Provided procedural and technical training and guidance

FORTUNE 500 ENERGY COMPANY

- Tax resource for special projects including FIN 48
- Prepared complex financial analyses of FIN 48
- Conducted interviews with personnel to determine uncertain tax positions and impact on the FIN 48 analysis
- Provided recommendations to management for improvements to the financial model prepared as of the FIN 48 implementation date
- Perform ad hoc requests related to the financial model for hypothetical FIN 48 scenarios

\$500 MILLION NATURAL GAS PRODUCER

- Internal Audits related to petty cash and fixed assets
- SOX audits for joint ventures, expenditures, revenue, industry specific processes, cash management, and taxes
- Provided detailed usage testing of owned vehicles in conjunction with a fraud investigation

FORTUNE 500 ELECTRIC UTILITIES COMPANY

- Project Manager responsible for leading the IT, SAP and Lotus Notes application team to design, develop and implement a new Lotus Notes Accrual Database.
- Responsible for managing the Accounts Payable accrual process for all purchase orders related to day to day operations with 3 direct reports.
- In charge of evaluating current processes and making recommendations for streamlining the current manual intensive accrual process.
- Manage the subsequent review process for all purchase orders over \$10,000 to ensure that they have been accounted for according to GAAP and SOX requirements put in place by Big 4 external auditors.
- Partnering with the senior financial management team to ensure compliance with external audit findings for the accounts payable function.
- Managing the reporting and authorization process for the company purchase card program.
- Prepared income statements for discontinued operations related to sale of generating facilities.
- Performed flux analysis of accounts payable general ledger accounts for five legal entities.
- Performed the financial reporting for the Management Discussion and Analysis of the 10Q for three entities
- Assisted with quarterly and annual SEC and FERC filings
- Prepared financial statements under PUHCA requirements
- Assisted with a prior period financial restatement
- Reconciled various inter-company journal entries related to gas and electric usage

FORTUNE 500 DIVERSIFIED ENERGY COMPANY

- Provided SEC reporting support
- Cash management support
- Assisted with Internal Audit Projects
- Assisted External Auditors with assurance testing
- Assisted External Financial Reporting and Analysis Group with quarter and year end filing processes

FORTUNE 500 ENERGY AND UTILITIES COMPANY

- Managed data collection and performed rollback procedures associated with the stub period balance sheet of an acquired nuclear company
- Compiled financial statements for an acquired company
- Managed reimbursement process of expenses associated with decommissioning trust funds
- Assisted with planning aspects of potential acquisitions and asset movement
- Tracked key day-ahead and real-time energy metrics
- Provided support related to a Peoplesoft upgrade

ENERGY & UTILITY CLIENTS

FORTUNE 500 ENERGY AND UTILITIES COMPANY

- Performed controls documentation and testing of key business processes in order to comply with Sarbanes-Oxley Section 404. Processes that were reviewed and tested include: Expenditures, Payroll, Long-Term Debt, and Fixed Assets

OIL AND GAS EXPLORATION AND PRODUCTION COMPANY

- Acted as SEC Reporting Manager for a new public company
- Developed framework and methodology for 10Q reporting
- Integrated a \$900 million acquisition
- Filed SEC documents including 10Q, S-4, S-1 and 8K
- Developed Goodwill Impairment Test
- Implemented FAS 123(R) for stock options, restricted stock and EPS calculations
- Researched accounting and technical issues
- Coordinated audit and tax process

FORTUNE 500 PUBLIC UTILITIES COMPANY

- Prepared Company benefit plan reports for Active and Retiree Health Care Employees
- Managed and facilitated relationship with trustee
- Used trustee investment classifications and annual figures to prepare financial statements on an accrual basis and verified proper classification
- Assisted the financial reporting department in the review and completion of financial statements in compliance with quarterly SEC requirements
- Performed financial reporting, notes to the financials, and financial analysis on two pension funds for a large public utility
- Created a new system for financial statement preparation using the new custodian's data and assisted with report 5500
- Facilitated the audit by providing detailed support to the financials, footnotes and responded to audit inquiries

FORTUNE 100 INDEPENDENT OIL REFINER AND MARKETER

- Assisted with the reconciliation of prior years excise tax filings
- Performed sales tax research regarding recent policy changes and implications on future operations
- Performed FAS 109 reconciliations
- Assisted with cyclical regulatory compliance for various states

FORTUNE 500 ENERGY AND UTILITIES COMPANY

- Assisted with internal audit initiatives which included initial remediation and roll forward testing to review design effectiveness of the control structure
- Primary liaison for Co-Owner accounting. Responsibilities included preparation of yearly budget, monthly reporting and analysis, review of capital expenditures, and review of monthly invoices.
- Prepared monthly Power Business Financial Review package for presentation to Corporate's Senior Leadership
- Prepared consolidated notes on the 10Q filing and reviewed document
- Researched industry 10k filings and updated 10k template for additional disclosures
- Prepared consolidated and non-consolidated cash flow statements for monthly management packages
- Prepared reconciliation of new account mapping to old account mapping for reporting purposes
- Prepared financial statements and reports for post-merger monthly reporting
- In charge of testing key business processes in various areas including Global, Resources, Energy Holdings subsidiaries and Human Resources/Payroll in order to comply with Sarbanes-Oxley Section 404. Areas tested included: Revenue and Receivables, Investment accounting, Fixed Assets, Procurement, Financial Reporting, Human Resources/Payroll
- Performed controls documentation for subsidiaries in Chile and Peru
- Translated from Spanish to English internal control narratives and documented controls in the form of flow charts to facilitate Corporate and Global management understanding of internal controls. Areas documented were: Fixed Assets, Inventory, Sales, Transmission Tolls, Metering, Taxes and other
- Reviewed Control Catalogs and made recommendations to improve the controls and their documentation
- Performed daily margining analysis to determine required margin balance, invoiced counterparties and ensured smooth communication with Treasury department
- Performed Sarbanes-Oxley control testing on purchasing cycle and reported results to the finance director
- Implemented corrective action resulting from internal audits for the purchasing cycle

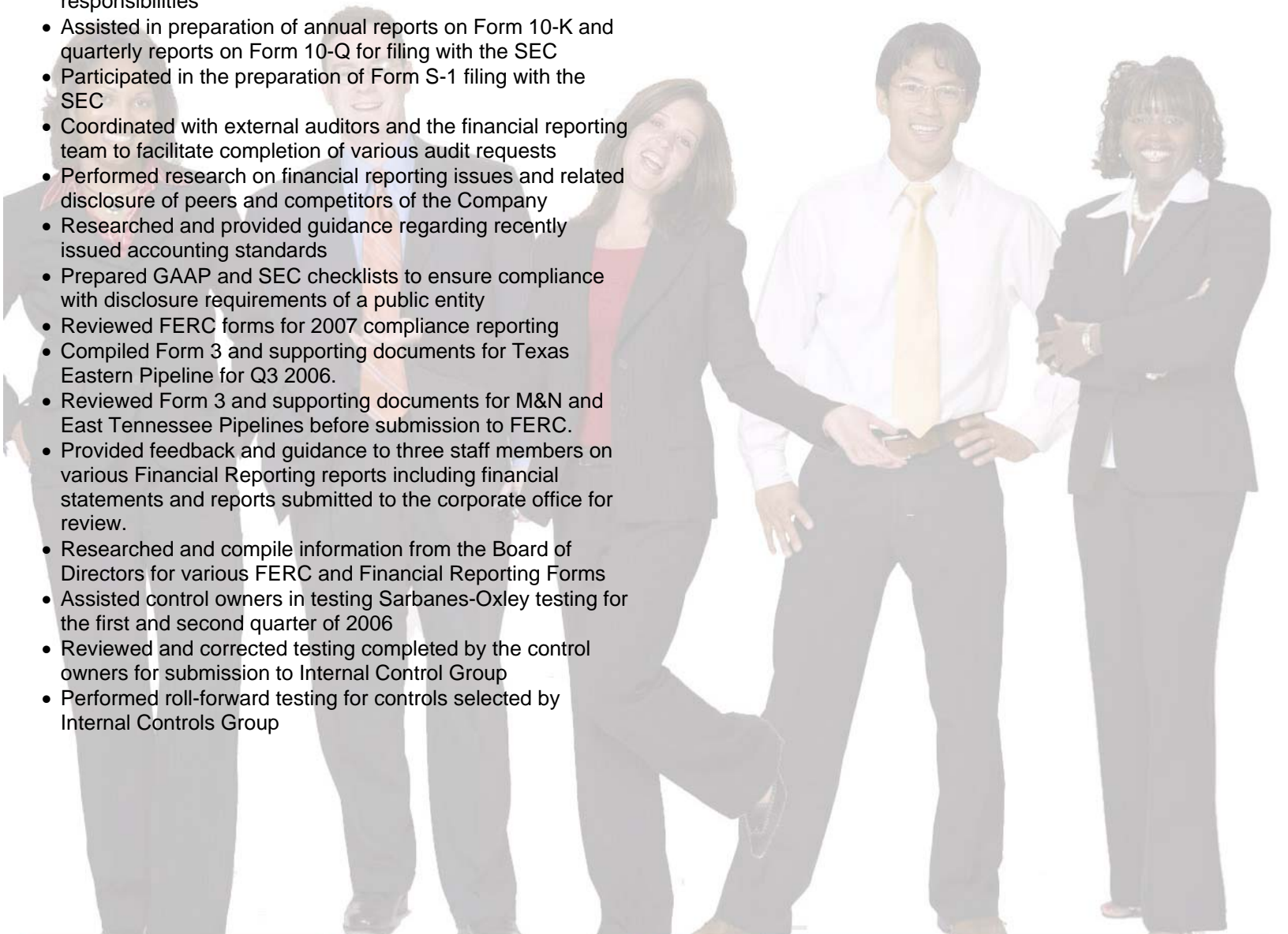
PUBLICLY HELD GAS AND OIL WELL COMPANY

- SOX Compliance
- Special Projects, including: Year End inventory book to physical tie in's, roll forwards, standards testing and price testing

ENERGY & UTILITY CLIENTS

PUBLICLY HELD MIDSTREAM ENERGY SERVICES COMPANY

- Compilation of financial information and preparation of the financial statements and related notes for periods ending December 31, 2006 and 2005 for three entities
- Prepared various audit schedules including comparative analytics to facilitate the annual audits of multiple entities. Subsequently, variance analyses were provided to the external auditors for the completion of the audit
- Assisted in the preparation of technical memos, specifically going concern and SAB 99
- Completed the 2006 Automated Disclosure Checklist (GAAP Checklist) for two entities under audit
- Gained working knowledge of PeopleSoft general ledger
- Served primarily on the corporate external reporting team, but also provide assistance with certain internal reporting responsibilities
- Assisted in preparation of annual reports on Form 10-K and quarterly reports on Form 10-Q for filing with the SEC
- Participated in the preparation of Form S-1 filing with the SEC
- Coordinated with external auditors and the financial reporting team to facilitate completion of various audit requests
- Performed research on financial reporting issues and related disclosure of peers and competitors of the Company
- Researched and provided guidance regarding recently issued accounting standards
- Prepared GAAP and SEC checklists to ensure compliance with disclosure requirements of a public entity
- Reviewed FERC forms for 2007 compliance reporting
- Compiled Form 3 and supporting documents for Texas Eastern Pipeline for Q3 2006.
- Reviewed Form 3 and supporting documents for M&N and East Tennessee Pipelines before submission to FERC.
- Provided feedback and guidance to three staff members on various Financial Reporting reports including financial statements and reports submitted to the corporate office for review.
- Researched and compile information from the Board of Directors for various FERC and Financial Reporting Forms
- Assisted control owners in testing Sarbanes-Oxley testing for the first and second quarter of 2006
- Reviewed and corrected testing completed by the control owners for submission to Internal Control Group
- Performed roll-forward testing for controls selected by Internal Controls Group



great company

great clients

great work

great people